

2025

DETAILS OF COMPANY APPLYING

NAME:	
Company reg:	Nº:
Postal address:	
Person in Charge/Responsible for Build-up:	Job Title/Position:
Tel:	E-mail:

INVOICING DETAILS: (provide only if different from details given above)

NAME:	
Company reg:	Nº:
Postal address:	
Person in Charge/Responsible for Build-up:	Job Title/Position:
Tel:	E-mail:

Basic details of the elements to be hung from the building's structure:

COMPANY:	
Stand Nº :	Location:
EXHIBITION:	

Nº of HANGING POINTS ON THE BUILDING'S STRUCTURE:	
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TOTAL WEIGHT TO BE HUNG	
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INDICATE ESTIMATED DATE TO LIFT THE STRUCTURE:	
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Indicate if these are TYPE A or TYPE B structures

TYPE A

These are structures comprised of *standard aluminium structural elements* (TRUSS) *either bare or covered in non-flammable cloth* from which individual elements will be hung such as spotlights or banners of known, specific weights

TYPE B

These are all structures that cannot be classified as Type A, such as *carpentry ceilings or wood-covered truss structures*.

DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY (RATE 2). DURING THE ASSEMBLY AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED AND THE SERVICE WILL BE PROVIDED BY SEPARATE QUOTATION PLEASE SEND THIS FORM BY E-MAIL: servicecenter@feriavalencia.com

Date, signature, and company stamp

2025 INFORMATION/DOCUMENTATION TO BE SUPPLIED BY THE COMPANY APPLYING

The company applying is **RESPONSIBLE** for the truth of the details provided both in the present application form and in the attached documents such as designs, hanging specifications and, particularly, everything relating to the weight and dimensions of every one of the system's elements. Authorisation of the present application will under no circumstances imply that FERIA VALENCIA or its partners in this service will accept any responsibility for the structural solution planned.

For TYPE A structures: The company applying must provide the following documents to rigging@feriavalencia.com

TO BE COMPLETED BY:	to be provided by INSPECTION COMPANY	to be provided by STAND BUILDER
PROJECT: The exact location of the stand must be detailed and the main elements to be used must be described, both the principal structural elements and the elements that are to be hung from them.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
List of weights of all the elements comprising the structure	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Number of rigging points being requested , including a numbered table showing the calculated and proven weight that each rigging point will bear.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Scale diagrams showing floor elevation measurements of the installation , with a precise indication and identification of each rigging point and of the location of the structural elements and what is intended to be hung from each one. The location and orientation of the stand relative to the pavilion building must be clearly indicated, for example by showing the numbers of the stands adjacent to each façade and whether the façade is on an aisle.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
List of the materials that will be used for structural purposes (TRUSS) and their technical specifications ; quality certificates and EU standardisation certificates for the elements listed must be provided.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Description of how it is intended to attach the safety system	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

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Application for Permission to Hang Rigging

11A

APPLICATION FORM

2025

For TYPE B structures: The company applying must provide the same documents as required for TYPE A structures (See TYPE A paragraph) along with the following, complementary documents, to rigging@feriavalencia.com

TO BE COMPLETED BY:	to be provided by INSPECTION COMPANY	to be provided by STAND BUILDER
A written description of the project drafted by a competent specialist. This document must describe and provide full proof of the structural safety of the elements to be hung, to the same level of detail as that of construction plans. A 'competent specialist' is understood to be a practitioner who has trained and holds sufficient qualifications in structural design: an Architect, Structural Engineer, Engineer or Technical Engineer. Technical qualifications will only be accepted from European Union member countries. Special attention must be paid to the technical and construction details in the description of the principal rigging points and of the safety cables, which must be different and independent of each other.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Valid Civil Liability insurance policy covering the technical author of the project, plus photocopy of latest receipt of payment.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Certificate of completion of installation: it is compulsory that prior to the structure being raised the technician who has drafted the brief send a completion of installation certificate, guaranteeing that the structure is safe and has been completed as specified in the brief, to the following e-mail address: rigging@feriavalencia.com	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

INSPECTION COMPANY (to be completed by the inspection company)		
CHECK OF THE ASSEMBLY	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Is the assembly as specified in the approved brief	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have any modifications been necessary	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Has the safety system been put in place	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Signed, Person in charge, Installation Contractor

Signed, Inspection Company (Project Check)

Signed, Inspection Company (Assembly Inspection & Check)

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PRICES - RIGGING SERVICES

RATES (VAT not included) RATE 1 (ON TIME) RATE 2 (AFTER DEADLINE)

Nº POINTS	PRICE/UNIT	ADMINISTRATIVE TAXES UNIT.	CERTIFICATE TAXES UNIT.	RATE 1 UNIT	RATE 2 UNIT	QUALITY POINTS
1	210,20 €	+ 22 €	+ 30,80 €	= 263,00 €	= 328,75 €	
2	180,20 €	+ 22 €	+ 30,80 €	= 233,00 €	= 291,25 €	
3	170,20 €	+ 22 €	+ 30,80 €	= 223,00 €	= 278,75 €	
4	165,20 €	+ 22 €	+ 30,80 €	= 218,00 €	= 272,50 €	
5	162,20 €	+ 22 €	+ 30,80 €	= 215,00 €	= 268,75 €	
6 a 10	159,20 €	+ 22 €	+ 30,80 €	= 212,00 €	= 265,00 €	
11 a 30	159,20 €	+ 22 €	+ 28,60 €	= 209,80 €	= 262,25 €	
31 a 50	159,20 €	+ 22 €	+ 25,30 €	= 206,50 €	= 258,125 €	
+ de 50	159,20 €	+ 22 €	+ 20,90 €	= 202,10 €	= 252,625 €	

ACCESORIES FOR SIMPLE RIGGING POINTS

ITEM	RATE 1	RATE 2	QUANTITY	UNITS
MOTOR HOIST:	125€	156,25€		

CONTACT DETAILS, PARTNER SUPPLIERS:

Should you require the necessary reports/briefs/specifications to be drafted for you, the following companies are Feria Valencia partners and can provide these services:

- REPORT DRAFTING - TYPE A structures:

SGS TECNOS, S.A: Gerardo Burgos
e-mail: gerardo.burgos@sgs.com

- DRAFTING OF TECHNICAL SPECIFICATIONS - TYPE B structures:

SGS TECNOS, S.A: Gerardo Burgos
e-mail: gerardo.burgos@sgs.com

TERMS AND CONDITIONS

1. Feria Valencia will manage the siting of the anchor points on the ceiling for reasons of safety, risk prevention and maintenance of the building.
2. Exhibitors or stand builders may install their own truss provided they have sent the certificates of conformity to Feria Valencia in advance and these have been accredited and approved by the inspection company, SGS.
3. The Price of the accessory includes installation, handling and removal.
4. Where a structural unit has more than 6 rigging points before it is lifted into position, the applicant will have to use ELECTRICAL (NOT MANUAL) HOISTS and PULLEYS, which it must hire through Feria Valencia. In addition, it must be borne in mind that two units that are structurally different on the ground may NOT be joined together structurally once they have been raised.

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TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

LOCATION OF RIGGING POINTS

The contour plan **MUST** be sent. If it is not received, the location of the services will be up to FERIA VALENCIA, with no possibility of further changes during the assembly of the stand.

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TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Person in Charge of Assembly:

Phone:

RATES (VAT not included) RATE 1 (ON TIME) RATE 2 (AFTER DEADLINE)

TYPE OF TRUSS	METERS	RATE 1	RATE 2	TOTAL
<input type="checkbox"/> SQUARE TRUSS OF 30 CM X 30 CM		25,00 €	31,25 €	
<input type="checkbox"/> TRIANGULAR TRUSS OF 25 CM X 25 CM		25,00 €	31,25 €	
<input type="checkbox"/> CIRCLE TRUSS/ PLEASE TYPE DIAMETER		request budget	request budget	

WEIGHT AND HEAVY1. TOTAL WEIGHT OF ITEMS ON TRUSS: 2. THERE IS HEAVY ITEM IN ANY POINT WITH WEIGHT:

If there is a heavy weight in any point at B.2 blank, please include in your information the location of this heavy weight.

TERMS & CONDITIONS

- The amount of truss includes to assembly it and remove it.
- The customer becomes person in charge of the flaw caused to the items in rent.

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Date: Valencia, / / 202.....



FERIA VALENCIA

